

**TUESDAY, 17 NOVEMBER 2020**

**TO: ALL MEMBERS OF THE EXECUTIVE BOARD**

I HEREBY SUMMON YOU TO ATTEND A **VIRTUAL MEETING** OF THE **EXECUTIVE BOARD AT 4.00 PM, ON MONDAY, 23RD NOVEMBER, 2020** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

*Wendy Walters*

**CHIEF EXECUTIVE**

<b>Democratic Officer:</b>	<b>Martin S. Davies</b>
<b>Telephone (direct line):</b>	<b>01267 224059</b>
<b>E-Mail:</b>	<b>MSDavies@carmarthenshire.gov.uk</b>

Wendy Walters Prif Weithredwr, *Chief Executive*,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
*County Hall, Carmarthen. SA31 1JP*

# EXECUTIVE BOARD

## MEMBERSHIP - 10 MEMBERS

<b>Councillor</b>	<b>Portfolio</b>
<b>Councillor Emlyn Dole</b>	<b>Leader</b> Corporate Leadership and Strategy; Chair of Executive Board; Represents Council at WLGA; Economic Development Represents the Council on the Swansea Bay City Region; Collaboration; Marketing and Media; Appoints Executive Board Members; Determines EBM Portfolios; Liaises with Chief Executive; Public Service Board
<b>Councillor Mair Stephens</b>	<b>Deputy Leader</b> Council Business Manager; Human Resources; Performance Management; Wales Audit; Training; I.C.T.; T.I.C. (Transformation, Innovation and Change); Strategic Planning
<b>Councillor Cefin Campbell</b>	<b>Communities and Rural Affairs</b> Rural Affairs and Community Engagement; Community Safety; Police; Counter-Terrorism and Security Act 2015; Tackling Poverty; Wellbeing of Future Generations; Third Sector Liaison ;Equalities, Climate Change Strategy.
<b>Councillor Glynog Davies</b>	<b>Education and Children</b> Schools; Children’s Services; Special Education Needs; Safeguarding; Respite Homes; Regional Integrated School; Improvement Service; Adult Community Learning; Youth Services; School Catering Services, Lead Member for Children and Young People; Youth Ambassador
<b>Councillor Hazel Evans</b>	<b>Environment</b> Refuse; Street Cleansing; Highways and Transport Services; Grounds Maintenance; Building Services; Caretaking; Building Cleaning; Emergency Planning; Flooding, Public Rights of Way.
<b>Councillor Linda Evans</b>	<b>Housing</b> Housing – Public; Housing – Private, Ageing Well
<b>Councillor Peter Hughes Griffiths</b>	<b>Culture, Sport and Tourism</b> Town and Community Councils Ambassador; Development of the Welsh Language; Theatres; Sports; Leisure Centres; Museums; Libraries; Country Parks; Tourism.
<b>Councillor Philip Hughes</b>	<b>Public Protection</b> Trading Standards; Environmental Health. Environmental Enforcement; Planning enforcement; Unlicensed Waste; Parking Services; Bio diversity
<b>Councillor David Jenkins</b>	<b>Resources</b> Finance & Budget; Corporate Efficiencies; Property/Asset Management; Procurement; Housing Benefits; Revenues; Statutory Services (Coroners, Registrars, Electoral, Lord Lieutenancy); Armed Forces Champion Contact Centres and Customer Service Centres
<b>Councillor Jane Tremlett</b>	<b>Social Care &amp; Health</b> Adult Social Services; Residential Care; Home Care; Learning Disabilities; Mental Health; NHS Liaison/Collaboration/ Integration; Care Home Catering Services, Carers’ Champion; Dementia Care Champion; Disability Ambassador

# **A G E N D A**

- 1. APOLOGIES FOR ABSENCE.**
- 2. DECLARATIONS OF PERSONAL INTEREST.**
- 3. QUESTIONS ON NOTICE BY MEMBERS.**
- 4. PUBLIC QUESTIONS ON NOTICE.**
- 5. EXTENDING FREE PARKING DAYS INTO DECEMBER 2020. 5 - 8**
- 6. ANY OTHER ITEMS OF BUSINESS THAT BY REASONS OF SPECIAL CIRCUMSTANCES THE CHAIR DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT TO SECTION 100B(4)(B) OF THE LOCAL GOVERNMENT ACT, 1972.**

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## EXECUTIVE BOARD 23<sup>rd</sup> November 2020

### EXTENDING FREE PARKING DAYS INTO DECEMBER 2020

**Purpose:** To consider permitting free parking days to be taken in the month of December in 2020 as an exception to support towns during the Covid-19 pandemic

#### Recommendations/key decisions required:

To approve the extension of free parking in December during 2020 only.

#### Reasons:

To support the economic recovery of our towns during the Covid-19 pandemic.

Relevant scrutiny committee to be consulted NO

Exec Board Decision Required YES

Council Decision Required NO

#### EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr Hazel Evans

Directorate Environment  
Name of Head of Service:  
Stephen Pilliner

Designations:  
Head of Highways and  
Transport

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**EXECUTIVE SUMMARY  
EXECUTIVE BOARD  
23<sup>RD</sup> NOVEMBER 2020**

**Extending Free Parking Days into December 2020**

**BRIEF SUMMARY OF PURPOSE OF REPORT.**

The COVID pandemic has caused disruption to our town centres as adjustments to daily life have been required to keep people safe. Whilst our town centres recover are starting to recover, the disruption since March has denied the opportunity for town centres to use any of the free days parking that the Council makes available to support events in town centres across the County.

The Council's current policy provides for five free parking days each year to support town centres. The policy currently excludes the trading period of December. The Council has been approached by some town centres to request that December is included in the offer this year due to the exceptional circumstances caused by the COVID19 pandemic.

The Council has supported town centres with free parking from March to September this year and with the continuation of the free parking pilots in place at each town. The latest request would help provide further support at this difficult time.

In a normal year there would be an additional budget impact of circa fifteen thousand pounds over the typical cost of forty thousand pounds accounted for by the existing policy.

It is proposed that Executive Board supports the slight variation to our existing policy as a one-off exception to apply in 2020 only, by including December within the period when the free days can be used by our town centres.

**Recommendation.** That the extension of free parking days into December be approved for 2020 only.

**DETAILED REPORT ATTACHED?**

**No**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: **S Pilliner** **Head of Highways & Transportation**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>None</b>	<b>None</b>	<b>YES</b>	<b>None</b>	<b>None</b>	<b>None</b>	<b>None</b>

### Finance

The financial implications are included within this report.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **S G Pilliner** **Head of Highways & Transportation**

1. **Scrutiny Committee** N/A
2. **Local Member(s)** N/A
3. **Community / Town Council** N/A
4. **Relevant Partners** N/A
5. **Staff Side Representatives and other Organisations** N/A

### Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Executive Board held on the 1 <sup>st</sup> July 2013	Minute 8 refers	

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